

**Museum Studies Program  
University of Kansas**

**INTERNSHIP EVALUATION (Museum use)**

Your feedback helps us improve the internship program. Please be honest in your evaluation and remarks. Please rate your student intern in the areas listed below.

**Name of Intern:** \_\_\_\_\_

Attends scheduled work sessions:

Excellent\_\_\_\_\_ Good\_\_\_\_\_ Needs Improvement\_\_\_\_\_

Interacts well with museum colleagues:

Excellent\_\_\_\_\_ Good\_\_\_\_\_ Needs Improvement\_\_\_\_\_

Follows directions:

Excellent\_\_\_\_\_ Good\_\_\_\_\_ Needs Improvement\_\_\_\_\_

Accomplishes tasks in a timely manner:

Excellent\_\_\_\_\_ Good\_\_\_\_\_ Needs Improvement\_\_\_\_\_

Takes initiative:

Excellent\_\_\_\_\_ Good\_\_\_\_\_ Needs Improvement\_\_\_\_\_

Exhibits a willingness to learn:

Excellent\_\_\_\_\_ Good\_\_\_\_\_ Needs Improvement\_\_\_\_\_

Works in an organized and efficient manner:

Excellent\_\_\_\_\_ Good\_\_\_\_\_ Needs Improvement\_\_\_\_\_

Exhibits knowledge of academic discipline (anthropology, history, etc.):

Excellent\_\_\_\_\_ Good\_\_\_\_\_ Needs Improvement\_\_\_\_\_

Has good communication skills:

Excellent\_\_\_\_\_ Good\_\_\_\_\_ Needs Improvement\_\_\_\_\_

Understands museum operations:

Excellent\_\_\_\_\_ Good\_\_\_\_\_ Needs Improvement\_\_\_\_\_

**Overall performance summary: please develop your assessment in the space below**  
(continues on next page):

**Name of Intern Supervisor:** \_\_\_\_\_

**Position:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

*Please return this form to:*

Professor Marjorie Swann  
Director  
Museum Studies Program  
Bailey Hall  
1440 Jayhawk Blvd., Room 208  
The University of Kansas  
Lawrence, KS 66045-7545

**Thank you!**